



1.5BILLIONSPECIMENS5000+SCIENTISTS75+INSTITUTIONS25+COUNTRIESONECOMMUNITY

## CETAF AISBL organisational and business plan 2024-2027

The *CETAF AISBL organisational and business model*, adopted at the CETAF 29<sup>th</sup> Governing Board Meeting (Geneva, 5-6 April 2011), proposed the establishment of a Secretariat office – hosted by the Royal Belgian Institute of Natural Sciences (RBINS) – and an increase in CETAF membership fees.

The activities of the Secretariat, as agreed by the Governing Board, are outlined in the CETAF General Secretariat Work Plan (2016-2019), and in the subsequent versions of the same document, as proposed by the CETAF Executive Committee and approved by the CETAF Governing Board.

Based on the agreement of the CETAF 29<sup>th</sup> Governing Board Meeting a model using differential membership fees was adopted whereby institutions are divided into three categories of institutional membership<sup>1</sup> (I Very Large, II Large, III Medium) based on institution collection size, staff size (research and collections-based staff) and operational budget.

The financial model of CETAF has evolved over the last years and approved by subsequent General Assemblies:

- Model 2011-2015, approved at CETAF 29<sup>th</sup> Governing Board Meeting (Geneva, Switzerland)
- Model 2016-2019, approved at CETAF 38<sup>th</sup> Governing Board Meeting (Geneva, Switzerland)
- Model 2020-2023, approved at CETAF 44<sup>th</sup> Governing Board Meeting (Bratislava, Slovakia)



**ONE COMMUNITY 25+ COUNTRIES 75+ INSTITUTIONS 5000+ SCIENTISTS 1.5 BILLION SPECIMENS**

During the CETAF 54<sup>th</sup> General Assembly held in Vienna, Austria, a new financial model was approved for the period 2024-2027. It includes a new Category (Small Institutions) and formalises the category of Observer.

### Financial model 2024-2027

Category <sup>1</sup>	Collections size (mio. objects)	Research & collection staff <sup>2</sup> (FTE)	Operational budget <sup>3</sup> (mio. Euro)	Fees in Euros 2024-2027 (Euros)
<b>Full members</b>				
I – Very large	> 30	> 100	> 5	15,000
II – Large	> 10 [& <30]	> 50 [& <100]	> 2 [& <5]	8,950
III – Medium	> 3 [& <10]	> 20 [& < 50]	> 1 [& < 2]	3,050
IV – Small	> 0.1 [& <3]	> 2 [& < 20]	< 1	1,500
<b>Associate members</b>				1,000

<sup>1</sup> - For this classification, the possibility to create consortia membership is clarified separately, see below.

<sup>2</sup> - FTE of research & collection staff, excluding administration, etc. but including temporary project staff.

<sup>3</sup> - Operational budget = research & collection budget, including staff costs (core institutional budget).

### Associate membership

For CETAF members that, for economic or other reasons, are not in a position to contribute financially according to the scheme, an associated membership category with a contribution of 1.000 Euros is available to avoid *de facto* exclusion of members due to difficult circumstances. The associate membership status should be considered transitional and is limited to three years. Associate members are entitled to take part in



Rue Vautier 29  
1000 Brussels, Belgium  
[www.cetaf.org](http://www.cetaf.org)  
[info@cetaf.org](mailto:info@cetaf.org)

**ONE COMMUNITY 25+ COUNTRIES 75+ INSTITUTIONS 5000+ SCIENTISTS 1.5 BILLION SPECIMENS**

all CETAF activities, including attendance at the General Meeting, but have no voting rights.

### **Observer status**

Institutions that are interested in joining CETAF and would like to inform themselves about CETAF activities to develop their application or form a consortium that would allow them to join can be admitted to CETAF for one year with an Observer status. These institutions will be invited to attend two annual CETAF General Assemblies in an observer capacity.

### **Consortia membership**

Individual institutions or entities that do not meet CETAF membership category IV requirements are encouraged to join CETAF by forming a consortium with other entities that will meet the criteria together.

A consortium is formed from independent entities or institutions that all individually comply with the admission criteria given in the Statutes. A consortium is considered as a single CETAF member for all relevant provisions of the Statutes and the Bylaws, including the voting rights and membership fees. In the case of newly formed consortia, the membership category will be based on the cumulative criteria.

Unless otherwise specified by the General Assembly and until they are able to form a consortium, the individual institutions may apply to join CETAF as an associate member. In exceptional cases where current, individual CETAF members that are subject to legal changes and undergo administrative, organisational or political changes, the membership fees are based on the membership category of the new entity.